

10th Aug'2021

Mr. Suman Roy Chowdhury S/O Kalipada Roy Chowdhury At- Mohati, Purba Meinipur West Bengal Pin-721430

## Letter of Intent

## Dear Mr. Suman

We are pleased to inform that, after having interviewed you, we have found you suitable according to the profile. Therefore, we have pleasure in offering you the position of Steward in Double Down Brewpub & Café Kolkata, a unit of Dayal Group of Hotels.

On the date of your joining please submit the following:-

Relieving letter from previous organization

Experience certificate from the previous organization

Copy of educational certificates

Copy of last drawn pay slip

You will be entitled to all other benefits, in accordance with prevalent organization policies. A formal letter of appointment will be issued to you by the Organization on joining.

Your proposed date of appointment and joining is on or before 9th September' 2021
Please sign the duplicate copy of this letter as acceptance of the above terms and conditions.

For Dayal Group of Hotels

Irfan Alam

(Corporate Manager HR)

Dayal Group of Hotels